

# PROFESSIONAL AXIOM MANAGEMENT SUIT

## VMS

### General Features:

The security requirements of large organizations and infrastructure are challenging and growing increasingly. Visitors should be screened, registered, signed in quickly and allowed to visit only the relevant areas via integration with access control devices. These challenges are managed efficiently by PAMS Visitor Manager- Visitor Management System.

- Faster throughput of visitors at reception.
- Front desk.
- Online Visitors reports.
- For Corporate/Residential/Schools.
- For Multiple Locations/units.

### General Functions:

- Online Appointment System.
- Visit Manager at Security Desk.
- Online Employee Visit Management.
- VMS Reports.



### VMS Features:

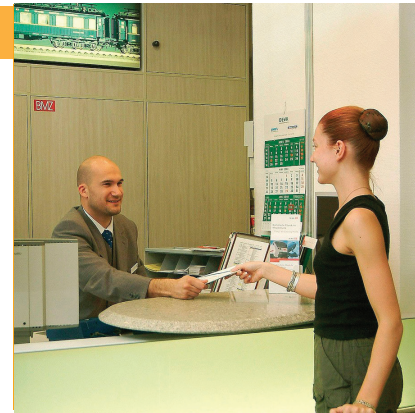
- Online appointment system.
- Online requests for appointment with email authentication.
- Appointment approval and rejections.
- Pre-registration of groups and individuals for one or multiple days.
- Email notifications on requests, approvals and rejections.
- Appointment details in PDF format with Visit details and barcode.
- Today's appointments and expected visitors.
- MS Outlook Exchange integration for appointments calendar.
- Employee Leave email postpone/regret message.
- Enterprise Level – Multi location/Check posts/Unit, central database
- Visitor Advance intimation at security by email/SMS of their arrival to Employee.
- Outlook and Active Directory integration
- Entry system for Security and Front desk.
- Visitor Enrolment by Front Desk/Employee.
- Show Current Status of Active Visits.
- Visitor history tracking.
- Visitor self sign-in using Digital Pen or on Tablet.
- Managing Blacklisting of Visitors and Company.
- Visitor Photo Capture by USB Camera.
- Visitor Items/Materials carried in/out scanning.
- Visitor tracking during visit.
- Access control system integration – Card Issue.
- Visitor Card Access Logs based on Visits.
- Visitor Current Status View.
- Visitor sign-out.
- Bulk Upload of Visitors (useful for walk-in etc)

### VMS Reports:

- Visit Details – Visit info, Visitor info, materials being carried etc.
- Visitor count by Unit Report for Enterprise.
- Specific Visitor Details.
- Visitor History Summary Report- Visitors summary of all visits till date.
- Card Report- This report will depict Card related to visitors.
- Visitor material (laptop, mobile, palmtop) Summary Report.
- Scheduled Visitor Report- This report will depict detail of all scheduled visitors.
- Lost Card Report- This report will depict detail of visitors who have lost their card during visit.
- Overstay visitor report- This report will depict visitors list who had overstayed in premises.
- Visitor of Employee Report- This report will depict visitor's detail of any particular employee.

### Email/ SMS Notification:

- Online Portal Save Visitor Details.
- Online Portal Forgot Password for Visitor.
- Employee Leave Notification.
- Visitor Appointment Accept/Decline.
- Email/SMS will be sent to the Visitor.
- Send email/SMS to the employee about visit.
- Send Email/SMS confirmation to the Employee when the visit starts.



\*PAMS VMS is RBH module customized for India



## INDIA

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